

## Job Description: Head of Mathematics

<b>Job Title</b>	Head of Mathematics
<b>Responsible to/for</b>	To: The Assistant Headteacher For: A large Maths department
<b>Grade/Hours</b>	Teacher's terms and conditions (full-time) MPS/UPS + TLR1C (£12,115)
<b>Job Purpose</b>	To lead on and raise achievement standards in Maths from Year 7 - 11
<b>Dimensions</b>	To be responsible for creating an effective and successful Maths department.
<b>Principle Accountabilities</b>	<ul style="list-style-type: none"> <li>To lead on the raising standards in Maths in all year groups</li> <li>To plan and deliver high quality lessons in Maths</li> <li>Track and monitor students' progress against target grades</li> <li>To ensure that all Maths staff consistently deliver high quality lessons</li> <li>Assess students' progress effectively/accurately</li> <li>To lead and manage the creating of high-quality schemes of work and planning</li> <li>To be aware of and comply with policies and procedures relating to child protection, health &amp; safety and security, confidentiality, and data protection</li> <li>To create a cohesive, effective, and thriving Maths department.</li> <li>To support and develop members of the department</li> <li>To hold members of the department to account</li> </ul>
<b>Characteristics</b>	<ul style="list-style-type: none"> <li>To have the skills, experience, knowledge, and ability to lead and manage a large Maths Department.</li> <li>To have the skills to inspire, develop, and motivate others.</li> <li>The ability to converse at ease and provide advice in accurate spoken English is an essential requirement of this post.</li> </ul>
<b>Performance Measures</b>	Standards in Maths rise in all year groups and in all cohorts of students Students meet or exceed their targets

### Organisational Chart

