

ROCHDALE BOROUGH COUNCIL
PERSON SPECIFICATION

Technician (Level 2)

Grade 3 (SCP) 5-6

Note to Applicants

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

- The *Essential* Criteria are for the qualifications, experience, skills or knowledge you **MUST SHOW YOU HAVE** to be considered for the job.
- The *Desirable* Criteria are used to help decide between candidates who meet **ALL** the Essential Criteria.
- The *How Identified* column shows how the Council will obtain the necessary information about you.
- If the How Identified column says the Application Form next to an Essential Criteria or a Desirable Criteria, you **MUST** include in your application enough information to show **how** you meet this criteria. You should include examples from your paid or voluntary work.

ATTRIBUTES	ESSENTIAL	HOW IDENTIFIED	DESIRABLE	HOW IDENTIFIED
QUALIFICATIONS AND EXPERIENCE	<ul style="list-style-type: none"> • To possess, or be willing to work towards, GCSE English and Mathematics at Grade A*- C, or GCSE Level 4 - 9, or a Level 2 qualification in Literacy and Numeracy. • To possess GCSE A*-C or Level 2 qualification in a relevant discipline • Willingness to participate in relevant training and development opportunities. • To possess or be willing to undertake appointed person certificate in First Aid administration. • Experience of using ICT packages i.e. Microsoft Word, Excel, Access. 	Application Form/Checking of Certificates	<ul style="list-style-type: none"> • Working with children in a paid or voluntary capacity. 	Application Form/Checking of Certificates

<p>SKILLS AND KNOWLEDGE</p>	<ul style="list-style-type: none"> • Ability to work effectively in a team environment, understanding classroom roles and responsibilities. • Ability to build and maintain effective working relationships with pupils and colleagues. • Please see the Candidate information pack 	<p>Application Form/Interview</p>	<ul style="list-style-type: none"> • Appropriate knowledge of first aid. 	<p>Application form and interview</p>
<p>SPECIAL WORKING CONDITIONS</p>	<ul style="list-style-type: none"> • Ability to attend occasional meetings outside of school hours. • The ability to converse at ease with customers and service users and provide advice in accurate spoken English. 	<p>Application Form /Interview</p>		